

COVID-19 PREVENTION CONCEPT

Salzburg International
Summer Academy of Fine Arts



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INTRODUCTION

The measures imposed by the Federal Ministry of Social Affairs, Health, Care and Consumer Protection to combat the spread of COVID-19 stipulate that organisers, such as the Salzburg International Summer Academy of Fine Arts (ISBK) with its programme of courses and events, shall draw up a prevention concept and appoint a COVID-19 official as a contact person in all relevant matters. The following document sets out how the Summer Academy will ensure the safety of its staff, teachers and students in the course and event locations, in accordance with the legal requirements.

CURRENT LEGAL SITUATION

This prevention concept takes into account the COVID-19 easing directive COVID-19-LV (issued by the Federal Ministry of Social Affairs, Health, Care and Consumer Protection to combat the spread of COVID-19), BGBl. II Nr. 197/2020, published on 30.04.2020, in the consolidated version dated 08.07.2020. (<https://www.ris.bka.gv.at/eli/bgbl/II/2020/197>)

RISK ANALYSIS

In the implementation of the Summer Academy courses and events, interpersonal contacts will take place over longer periods and are thus to be rated as intensive.

The ISBK accepts all students from Austria and abroad who enter the country in accordance with the current Austrian regulations and have freedom of movement here. We therefore assume that people from high-risk regions will not be allowed to enter the country.

Be that as it may, in the implementation of the course and events it is feasible to enforce the distancing and hygiene rules; in special cases, additional measures will be put in place.

COVID-19 officer

The COVID-19 officer supports the Summer Academy in fulfilling its duties as organiser, and is responsible for implementing the COVID-19 prevention concept. She is the primary contact person for the authorities in

gathering information about contacts in the event of a COVID-19 infection. The COVID-19 officer is also the contact person within the Summer Academy for ensuring that staff implement the preventive measures. The ultimate responsibility, however, always lies (subject to § 9 Abs. 2 VStG [administrative penal code]) with the organiser, in the case of the Summer Academy, this is director Hildegund Amanshauser. The COVID-19 officer is Karin Buchauer.

PREVENTION CONCEPT 2020 ISBK

The following prevention concept of the Salzburg International Summer Academy of Fine Arts presents the individual measures in place to structure the Summer Academy work processes, courses and running of events, in order to ensure the safety of everyone involved. The various measures will be explained both in general and for each specific course and event venue, as well as for any additional one-off requirements. **The general rule is that only symptom-free people may enter the Summer Academy premises and event venues, where a distance of 1.5 metres must be kept; if this is not possible, a face mask or shield must be worn.**

Regulations on the occupancy of rooms and navigation of routes

The offices and classrooms in the Fortress allow the minimum distance of 1.5 metres to be observed: Four staff members each have an office, two of them with a higher level of personal contact. The technicians' office for four staff members is only 37m², thus not all four can use the office at one time, and only one additional person at a time may be present. Team meetings will take place either outdoors or online. The classrooms are between 275m² and 300m², each accommodating between ten and a maximum of fifteen students and two teachers, with sufficient room for distancing during group discussions. Notification of visits between the classes must be given in advance, and minimum distancing or mandatory wearing of face coverings observed.

Summer Academy staff, teachers and students must wear face coverings in the passages, stairways, toilets and in offices where others are present. The Summer Academy will provide shields for staff; teachers, students and visitors will be advised before travelling/visiting that they must bring a face mask or shield. Sufficient reserve masks are available.

For events with seating (exhibition and artist talks), minimum distancing will be ensured through a seating plan. Where possible, access to seats will be zoned, and ushers will direct visitors to their seats. Visitors to

events must register in advance, giving name and telephone number or e-mail address, and will receive a ticket. There will be no interval during events with seating. Food and drink will not be served; in exceptional cases, drinks may be served by staff. For standing events (exhibition openings, Open Days) staff will advise visitors of minimum distancing, keeping count so that maximum attendance is not exceeded. If capacity is reached, no further admission will be permitted.

Admission to Summer Academy premises and events will be organised to ensure minimum distancing. People entering and leaving premises must wear face masks. Larger gatherings will be avoided by staggering entry to and exit from the Fortress premises and the starting and finishing times of courses. Similarly, staggered working hours and break-times, as well as course schedules, will enable controlling of routes. If there is only one door, transit will be monitored by staff. If separate entrance and exit is possible, a one-way system will be operated. In addition to monitoring by staff, routes can be marked by signage and/or floor markings.

In the special case of use of premises and routes in the quarry accommodation, communal spaces (bathroom, kitchen) may be used by only one person at a time; a mandatory schedule will be drawn up. Where possible, cooking preparation should be done outside.

Access to external persons will be restricted as far as possible, and their data will be documented. For the Open Days, the distancing regulations for standing events and the maximum number of visitors will be monitored by staff. For all Summer Academy events, a prior registration is obligatory (through the form on the website and by phone at the Summer Academy office).

General hygiene guidelines

In addition to the universally applicable regulations on distancing and face coverings, the following hygiene measures will be in place:

Hand hygiene: notices on hand hygiene will be displayed in all Summer Academy offices, course and event locations and in the sanitary facilities. Before entering rooms, and at regular intervals, staff, teachers and students must wash their hands with soap and use disinfectant; sufficient soap, disinfectant, paper towels and bins will be provided by the Summer Academy. The bins will be emptied regularly. Contact surfaces such as door handles, handrails, desk surfaces and keyboards will be cleaned and disinfected regularly.

Touching eyes and mouth should be avoided.

Breath hygiene: sneezing and coughing should be done into the elbow or into a paper tissue, which must immediately be discarded into a bin; singing and shouting are not permitted. Offices, classrooms and any other rooms used must be regularly aired. Breaks are to be spent outside wherever possible.

Specific hygiene guidelines

Joint use of objects is to be avoided. Objects must be cleaned and/or disinfected regularly. Personal tools and working equipment must be clearly named and regularly disinfected. Tools used by more than one person must be used only with gloves, sufficient supplies of which will be provided by the Summer Academy. Similarly, items of personal use, such as plates, dishes and cutlery, bed-linen and towels, must be named and cleaned/washed by the user.

Regulations concerning the use of sanitary facilities

All Summer Academy sanitary facilities (quarry, Fortress, event venues) may be entered only one person at a time, with face covering. All sanitary facilities are provided with soap, paper towels and disinfectant, which must absolutely be used.

Regulations concerning the serving of food and drink

No food or drink will be served at Summer Academy events. Any drinks will be served exclusively by Summer Academy staff, in pre-portioned quantities, covered and in disposable biodegradable or personalised cups or glasses, which will be placed ready for guests to take while observing distancing rules.

Regulations concerning the use of vehicles

When vehicles are used, they must be disinfected before and after each use; the necessary materials are provided. If more than one person is in the vehicle, all occupants must wear face coverings.

Guidelines for training staff, instruction

Staff, teachers and students will be acquainted in advance through information leaflets with the prevention concept and the regulations for conduct, and must sign confirmation that they have read and understood the information. The prevention concept will be available for perusal in the Summer Academy office. All rules of conduct are explained simply and clearly, and conspicuously displayed on posters and notices at the entrance to Summer Academy premises in the Fortress, the quarry and all event venues.

Regulations on what to do in the case of a SARS-CoV-2 infection

The general rule is that only symptom-free people may enter the Summer Academy premises and event venues.

Staff, teachers and students undertake to carry out a health check daily (measure temperature, which should not be over 37,5°C, check for COVID-19 symptoms).

To guarantee traceability in suspected Covid cases, those attending events will be required to register, and any contacts with external persons will be documented.

If symptoms appear or infection is suspected, the COVID-19 officer must be informed. She will inform the relevant authorities, who will take all further measures.

Anyone testing positive must avoid contact with other people until contacted by the authorities. In the quarry there will be an isolated sickroom. Instructions from the sanitary authorities must be followed.

The attached hygiene measures, to be signed by all staff, participants and visitors, are an integral part of this concept.